

At 10:10 a.m. on November 22, 2024, Kevin J. Singh called the meeting to order at the board office in Baton Rouge, Louisiana, with the following members present:

Kevin J. Singh, President
David K. Brossett, Secretary
John Cardone Jr.
Michael F. Holly
Kristine A. Kobila
Christian R. Elberson
Ronald B. Blich

Also present: Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel
Lindsay Stewart, Board Licensing Advisor
Joe Delaune, Chief Architect, Office of State Fire Marshal

President Singh welcomed everyone to the meeting, reviewed the agenda, and recognized public comment time.

State Fire Marshal

Joe Delaune, Chief Architect with the Office of the State Fire Marshal, gave the board a brief update on the current activities of the Fire Marshal's Office.

Mr. Delaune exited the meeting, and Mr. Elberson entered the meeting at 10:25.

Minutes

The board unanimously approved Ms. Kobila's motion, seconded by Mr. Elberson, to approve the minutes of the August 31, 2024 board meeting.

Mrs. Stewart entered the meeting at 10:30.

Legal Counsel Report

Licensing Laws and Rules revision update

Spaht reported that the amendment of Rule §1907, General Disciplinary Guidelines, had been published in the *Louisiana Register*, and the amendment of this Rule has been completed.

Spaht reported that the revisions to the laws and rules discussed yesterday at the special board meeting will be made, and revised drafts of the proposed revisions will be presented to AIA Louisiana for its comments and feedback.

Occupational Licensing Review Program

Contained in the board book were various documents received from the Occupational Licensing Review Program ("OLRP") concerning a special enrollment period for enrolling into that program, the repeal of the Occupational Licensing Review Commission, the services which will be provided to enrollees by the OLRP for proposed occupational regulations and proposed disciplinary actions, the Interagency Agreement to be executed between the State of Louisiana Department of Justice and the board should it choose to enroll, the active state supervision which will be provided by OLRP, and the costs to the board of participating in OLRP. Spaht discussed the need for the board and its members to obtain active state supervision, the benefits of participating in OLRP, and the risks of not enrolling. The cost of enrolling is significant. To participate for the first year and a half (January 1, 2025 to June 30, 2026), the cost will be approximately \$13,907 (\$3.89/license X 3,575 architects).

The board unanimously approved Mr. Blich's motion, seconded by Mr. Elberson, to enroll in the Louisiana Department of Justice's Occupational Licensing Review Program for the initial period, running from January 1, 2025, to June 30, 2026.

Strategic Planning Review

Ducote provided an update on several successes related to the board's strategic plan goals, specifically concerning its laws and rules (next steps for the rewrite), communications (Ms. Stewart's outreach), and NCARB (President Singh's NCARB board service). President Singh then gave an NCARB Board of Directors update and discussed an idea to meet with the AIA Louisiana board early next year to discuss important issues and hot topics.

Complaint Review Committee Report

Kobila and Owens presented the report of the Complaint Review Committee ("CRC") consisting of Kobila, Holly, and Elberson.

Case #2023-48 - Owens reported on a case involving an architectural firm that practiced architecture in Louisiana prior to receiving its certificate of authority from the board. The CRC proposed a resolution of the matter via a consent order. Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$1,500.00,
2. Respondent to pay administrative costs of \$200.42,
3. Respondent's manager and supervising professional architect shall successfully complete, with a minimum score of 80% and with no continuing education credit being awarded, the board's online Laws & Rules Quiz within 30 days of the board acceptance of the consent order,
4. Respondent's certificate of authority shall be immediately and automatically suspended in the event its manager and supervising professional architect fails to comply with any of the terms of the consent order, which suspension shall continue until all such terms have been satisfied,
5. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name, and
6. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by the CRC, seconded by Mr. Cardone, to accept the consent order as presented.

After the motion passed, the Respondent was identified as Atelier Design, LLC.

Case #2024-04 - Owens reported on a case involving an architect who made a material misstatement on her 2024 license renewal application and who failed to meet the board's requirements for continuing education in CY2023. The CRC proposed a resolution of the matter via a consent order. The Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$750.00,
2. Respondent to pay administrative costs of \$267.62,
3. Respondent shall, within sixty (60) days, earn all delinquent continuing education hours in Health, Safety and Welfare topics for CY2023 and forward proof of earning such to the board,
4. Respondent's continuing education records shall be audited for the next renewal cycle,
5. Respondent's Louisiana architect license shall be immediately and automatically suspended in the event she fails to comply with any of the terms of the consent order, which suspension shall continue until all such terms have been satisfied,
6. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name, and
7. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by CRC, seconded by Mr. Blich, to accept the consent order as presented.

After the motion passed, the Respondent was identified as Kelly M. McLaughlin.

Case #2024-07 - Owens reported on a case involving an architect who (a) made a material misstatement on his 2023 license renewal application, (b) failed to meet the board's requirements for continuing education in CY2022, and (c) had previously failed to renew his license prior to the renewal deadline and previously failed to meet the board's continuing education requirements while misstating that he had met

them. The CRC proposed a resolution of the matter via a consent order. The Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$3,000.00,
2. Respondent to pay administrative costs of \$458.14,
3. Respondent shall, within sixty (60) days, earn all delinquent continuing education hours in Health, Safety and Welfare topics for CY2022 and forward proof of earning such to the board,
4. Respondent's continuing education records shall be audited for the next five (5) consecutive renewal cycles,
5. Respondent's Louisiana architect license shall be immediately and automatically suspended in the event he fails to comply with any of the terms of the consent order, which suspension shall continue until all such terms have been satisfied,
6. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name, and
7. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by CRC, seconded by Mr. Cardone, to accept the consent order as presented.

After the motion passed, the Respondent was identified as Jason L. Mitchell.

Case #2024-27 – Owens reported on a case involving an architect for making a material misstatement on his 2024 license renewal application and for failing to meet the board's requirements for continuing education in CY2023. The CRC proposed a resolution of the matter via a consent order. The Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$750.00,
2. Respondent to pay administrative costs of \$292.06,
3. Respondent shall, within sixty (60) days, earn all delinquent continuing education hours in Health, Safety and Welfare topics for CY2023 and forward proof of earning such to the board,
4. Respondent's continuing education records shall be audited for the next three (3) consecutive renewal cycles,
5. Respondent's Louisiana architect license shall be immediately and automatically suspended in the event he fails to comply with any of the terms of the consent order, which suspension shall continue until all such terms have been satisfied,
6. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name, and
7. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by CRC, seconded by Mr. Blich, to accept the consent order as presented.

After the motion passed, the Respondent was identified as Lloyd A. Positerry, II.

Case #2024-32 - Owens reported on a case involving an architect for making a material misstatement on his 2024 license renewal applications and for failing to meet the board's requirements for continuing education in CY2023. The CRC proposed a resolution of the matter via a consent order. The Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$750.00,
2. Respondent to pay administrative costs of \$193.92,
3. Respondent shall, within sixty (60) days, earn all delinquent continuing education hours in Health, Safety and Welfare topics for CY2023 and forward proof of earning such to the board,
4. Respondent's continuing education records shall be audited for the next three (3) consecutive renewal cycles,
5. Respondent's Louisiana architect license shall be immediately and automatically suspended in the event he fails to comply with any of the terms of the consent order, which suspension shall continue until all such terms have been satisfied,
6. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name, and
7. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by CRC, seconded by Mr. Blich, to accept the consent order as presented.

After the motion passed, the Respondent was identified as William Wickett, IV.

Case #2024-33 - Owens reported on a case involving an architect for making a material misstatement on his 2024 license renewal applications and for failing to meet the board's requirements for continuing education in CY2023. The CRC proposed a resolution of the matter via a consent order. The Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$750.00,
2. Respondent to pay administrative costs of \$275.34,
3. Respondent shall, within sixty (60) days, earn all delinquent continuing education hours in Health, Safety and Welfare topics for CY2023 and forward proof of earning such to the board,
4. Respondent's continuing education records shall be audited for the next three (3) consecutive renewal cycles,
5. Respondent's Louisiana architect license shall be immediately and automatically suspended in the event he fails to comply with any of the terms of the consent order, which suspension shall continue until all such terms have been satisfied,
6. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name, and
7. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by CRC, seconded by Mr. Brossett, to accept the consent order as presented.

After the motion passed, the Respondent was identified as Luther A. Hunter, II.

Case #2024-74 - Owens reported on a case involving a professional architectural corporation which practiced architecture in Louisiana from July 1, 2016, through May 20, 2024, during which time its architectural certificate of authority was expired. The CRC proposed a resolution of the matter via a consent order. The Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$2,500.00,
2. Respondent to pay administrative costs of \$178.09,
3. Respondent's manager and supervising professional architect shall successfully complete, with a minimum score of 80% and with no continuing education credit being awarded, the board's online Laws & Rules Quiz,
4. Respondent's Louisiana architectural certificate of authority shall be immediately and automatically suspended in the event it fails to comply with any of the terms of the consent order, which suspension shall continue until all such terms have been satisfied,
5. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name and
6. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by CRC, seconded by Mr. Blich, to accept the consent order as presented.

After the motion passed, the Respondent was identified as Hayes Architects, APAC.

Case #2024-77 - Owens reported on a case involving an architect who **(a)** stamped non-architectural drawings which had not been prepared by him or under his responsible supervision, and **(b)** failed to meet the board's requirements for continuing education while making material misstatements on multiple licensure renewal applications since at least 2019 relative to having met those requirements. The CRC proposed a resolution of the matter via a consent order. The Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$6,500.00,
2. Respondent to pay administrative costs of \$232.69,
3. Respondent shall successfully complete, with a minimum score of 80% and with no continuing education credit being awarded, the board's online Laws & Rules Quiz,

4. Respondent shall, within sixty (60) days, earn all delinquent continuing education hours in Health, Safety and Welfare topics for CY2023 and forward proof of earning such to the board,
5. Respondent's continuing education records shall be audited for the next three (3) consecutive renewal cycles,
6. Respondent's Louisiana architect license shall be immediately and automatically suspended in the event he fails to comply with any of the terms of the consent order, which suspension shall continue until all such terms have been satisfied,
7. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name, and
8. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by CRC, seconded by Mr. Blicht, to accept the consent order as presented.

After the motion passed, the Respondent was identified as Alfred M. Hayes.

Owens then provided an update on current enforcement statistics, noting that there were 21 open cases, 8 cases closed since the August meeting, 11 cases opened since the August meeting, 14 pending cases, and 8 letters of caution issued since the August meeting.

Licenses/Certificates Issued for Ratification

Ducote reported that the following licenses/certificates had been issued from August 23, 2024, to November 12, 2024:

- 7 Initial Architects
- 43 Reciprocal Architects
- 4 Architect Reinstatements
- 16 Architectural Firms (5 in-state; 11 out-of-state)
- 23 Firm Reinstatements

License/Certificate statistics as of November 12

Individual Licenses:

- In-state active – 314
- In-state due - 988
- In-state emeritus – 20
- In-state emeritus due - 36
- Out-of-state active – 557
- Out-of-state due – 1,717
- Out-of-state emeritus – 19
- Out-of-state emeritus due - 30

Total – Individual Licenses: 3,681

Firm Certificates of Authority:

- Total Active Firm Certificates
 - In-state – 460
 - Out-of-state – 1,228

Total – Firm Certifications: 1,223

The board unanimously approved Mr. Cardone's motion, seconded by Mr. Brossett, to acknowledge and approve the list of licenses and certificates issued from August 23, 2024, through November 12, 2024.

Ducote reported on architect registrations vs. architect expirations from 2019-2024 YTD.

Licensing Advisor Update

Stewart updated the board on her outreach to license candidates and the means and methods she is using to reach different segments of the licensure candidate pool.

Miscellaneous

President Singh gave an update on the new licensee/emmeritus celebration. Ducote then led a discussion related to possibly waiving the initial in-state licensing fees for new licensees who pass the Louisiana Laws and Rules quiz. Spaht commented that, if such a waiver is made, existing Rule §1101(A) will need to be amended.

Executive Director's Report

Financials

Ducote reported on the October financial numbers. Income was at 28% of the FY25 budgeted amount, with expenses at approximately 29% of the budgeted amount with seven months left in the FY. Ducote then gave an update on the board's current assets.

The board recessed at 12:10 p.m. and resumed at 12:45 p.m.

Louisiana Legislative Audit

Ducote reported that the 2024 financial audit was completed in September and that he had received a final report detailing the audit. The Louisiana Legislative Auditor issued an unmodified report and found no significant deficiencies or material weaknesses in the board's internal control of financial reporting, no issues with compliance or other matters, and no need to issue a letter to board management.

Miscellaneous

Ducote gave a brief update on his goals for the year, the status of the District 2 and Educator/Administrator positions on the board, which are awaiting Governor appointment, the 2024 Continuing Education audit, and statistics related to the board's enforcement and licensing arms.

Discussion Items

Louisiana Architecture Education Research Fund 2024 Award Update

Ducote presented the final grant report from Louisiana Tech University's 2024 Mary "Teeny" Simmons Award for the *Expanding Structural Consultancy in Architectural Education, phase 2* program. The report and attachments presented, along with the article printed in the November 2024 LSBAE newsletter, are the concluding steps in the 2024 Louisiana Tech award grant process.

After discussion, the board unanimously approved Mr. Brossett's motion, seconded by Mr. Blich, to accept the FY24 AERF final report from Louisiana Tech University and approve the final payment to it for the FY24 AERF award.

Miscellaneous

There was a brief discussion on the NCARB Competency Standards for Architects, and Ducote presented to the board a question related to the use of the title "AIA" versus "Architect" on business cards. President Singh gave an update on the National Architecture Accrediting Board's call for comments on the proposed revisions to 2020 conditions for accreditation. Ducote reviewed the CY25 LSBAE committee appointments, and the board tentatively approved the following meeting dates for 2025:

- February 21, 2025
- June 13, 2025
- August 22, 2025 – Lafayette (ULL School of Architecture visit)
- November 21, 2025

The board discussed funding for the 2025 NCARB Regional Summit.

After discussion, the board approved Mr. Holly's motion, seconded by Mr. Brossett, to appoint Ms. Kobila and Mr. Brossett as the Louisiana delegates to be funded by NCARB for the 2025 Regional Summit Meeting in Philadelphia, PA, on February 28 – March 1, 2025, and to also approve travel for the unfunded board members and the Deputy Director.

The board discussed action items that will be taken between now and the next meeting.

Adjournment

The board unanimously approved the motion by Mr. Holly, seconded by Mr. Cardone, to adjourn the meeting.

The meeting was adjourned at 2:10 P.M.

Respectfully submitted,



Kevin J. Singh, Board President



David K. Brossett, Board Secretary

Initial Licenses Issued			
License #	Name	City	State
10192	Jaime Ramiro Diaz	New Orleans	LA
10196	Daniel Tighe	New Orleans	LA
10201	Kelsea Glorioso	Covington	LA
10212	Collette Cosminski	Lafayette	LA
10216	Morgan Bourgeois	Paulina	LA
10225	Zafer Farah	Baton Rouge	LA
10231	Megan Elizabeth Isom	Bossier City	LA
Reciprocal Licenses Issued			
License #	Name	City	State
10187	Scott Gregory Guidry	Memphis	TN
10188	Brent D. Zeigler	Boston	MA
10189	Jason Trever Ryan	Lake Delton	WI
10190	Robert Palladino	Philadelphia	PA
10191	Mr. Eric Thomas Dinges	Washington	DC
10193	Jolly Thulaseedas	Des Plaines	IL
10194	David A. Blackmon	Birmingham	AL
10195	Mr. Jeffrey Hunter DeGregorio	Arlington	MA
10197	Manuel Alejandro Terraza	Miami	FL
10198	Kuo-Ching Liao	Salt Lake City	UT
10199	Mr. Andrew Lee Edmonson	Shreveport	LA
10200	Mr. Curtis Wilbert Brown	Austin	TX
10202	Joseph A. Raleigh Sullivan	Sugar Land	TX
10203	Lance M. Smith	Midlothian	TX
10204	David Ricardo Contreras Jr	Flower Mound	TX
10205	Richard Berdan	New London	CT
10206	Ho Manh Nguyen	Katy	TX
10207	Frank Joseph Smith	Houston	TX
10208	Neil J. Sheehan	Chicago	IL
10209	Luke P. Stearns	Roanoke	VA
10210	Patrick M. Coyne	La Porte	IN
10211	Itamar J. Goldenholz	Lauderhill	FL
10213	Sean B. Beachy	East Amherst	NY
10214	Chad Randall Spurlin	New Orleans	LA
10215	Kurt R. Kerns	St. Louis	MO
10217	Mr. Emmanuel Castrellon	Sugar Land	TX
10218	Christopher A. Rutledge	Frisco	TX
10219	Mr. John Max Price II	Kansas City	MO
10220	James Michael Baranski	Galena	IL
10221	Amir Degany	Stoughton	MA
10222	Kimberly Nelson Montague	Detroit	MI
10223	John E. Bishop Jr	Normal	IL
10224	Mr. Andrew Barton Brown	Houston	TX
10226	Edward Scott Wilms	Minneapolis	MN
10227	Jeffery L. Brown	Peachtree City	GA
10228	Eric Michael Clementi	Roswell	GA
10229	Mr. Daniel R. Tansey	Nolensville	TN
10230	Melissa Ann Cobb	Cleveland	OH
10232	Caleb Paul Fletcher	Martinez	CA
10233	Bianca Doerschlag	Mill Valley	CA
10234	Mr. Emilio Thomas Fernandez	Cincinnati	OH
10235	Charles Richard Massey	Marietta	GA
10236	Timothy Morgan Lott	Arlington	TX
Reinstatement Licenses Issued			
License #	Name	City	State
6636	Mr. Armand S. Quadrini	Tulsa	OK
7690	Mr. Walter Antin III	New Orleans	LA
7902	Mr. Michael Baker Zizik	Plano	TX
9466	Mr. Dwayne Russell Eshenbaugh	Las Vegas	NV

Total Individual Licenses Issued In Reporting Period			
	Initial	7	
	Reciprocal	43	
	Reinstatement	4	
Total Individual Licenses			
	In-State Active	314	
	In-State Due	988	
	In-State Emeritus	20	
	In-State Emeritus Due	36	
	In-State Total	1,358	
	Out-of-State Active	557	
	Out-of-State Due	1,717	
	Out-of-State Emeritus	19	
	Out-of-State Emeritus Due	30	
	Out-of-State Total	2,323	
Total Architect Licenses		3,681	

FIRM CERTIFICATES

Firm Certificates Issued

Certificate #	Firm Name	City	State
AC0902	Baranski Hammer & Associates, PC	Galena	IL
AE0504	Sheehan Nagle Hartay Architects, Ltd	Chicago	IL
AF1054	AEDS LLC	New Orleans	LA
AF1055	Classical Roots Architecture LLC	New Orleans	LA
AF1056	George Butler Associates, Inc.	Lenexa	KS
AF1057	Pedro McCracken Design Group, Inc.	Rocklin	CA
AF1058	GMA Architects, P.C. Corp	St. Louis	MO
AF1059	Corner Row Studio, LLC	Philadelphia	PA
AF1060	KP&J Architects & Engineers, LLC	Des Plaines	IL
AF1061	Ahearn-Alecha Architecture	New Orleans	LA
AF1062	Ellender Architects & Associates, LLC	Sulphur	LA
AF1063	Leo A. Daly LLC	Omaha	NE
AF1064	TESSERE, INC.	Wichita	KS
AF1065	Wendel Architecture, P.C. (Professional Corporation)	Williamsville	NY
AF1066	Jefferson Browne Architecture, Inc.	Peachtree City	GA
AF1067	HK Design and Architecture, LLC	New Orleans	LA

Firm Certificates Reinstated

Certificate #	Firm Name	City	State
AC0324	Garrity + Accardo Architects, APC	Gretna	LA
AE0156	MBI Companies, Inc.	Knoxville	TN
AE0497	Albert Kahn Associates, Inc.	Detroit	MI
AF0114	Danze & Davis Architects, Inc.	Austin	TX
AF0132	DXU INC.	Chicago	IL
AF0265	Angelle Architects, LLC	Breaux Bridge	LA
AF0279	Kravet, LLC	Mandeville	LA
AF0325	Sam Rue, Architect, LLC	Lafayette	LA
AF0331	DPH Architect, LLC	New Orleans	LA
AF0339	Clifton James, LLC	Gonzales	LA
AF0545	Abrams Architecture and Design	Shreveport	LA
AF0604	Bailey and Associates Architects, LLC	New Orleans	LA
AF0624	Toland Mizell Molnar, LLC	Atlanta	GA
AF0656	Architects Design Group, Inc.	Winter Park	FL
AF0842	Adams Stewart Architect, LLC	Robertsdale	AL
AF0859	McCrery Architects, PLLC	Washington	DC
AF0866	Premier Architecture LLC	Dallas	TX
AF0877	Structure, A Professional Architectural Corporation	St. Martinville, La	LA
AF0932	Melancon Ortega Designs	New Orleans	LA
AF0947	OZ Architecture Inc.	Denver	CO
AF0981	CRGA Architecture, Inc.	Baltimore	MD

AF0983	Fox Architecture	Austin	TX
AF1023	Thompson Greene Architects, LLC	Roswell	GA
Total FIRM Certificates Issued In Reporting Period			
	In-State		5
	Out-of-State		11
Total FIRM Reinstatements In Reporting Period			
	In-State		10
	Out-of-State		13
Total Active Firm Certificates			
	In-State		460
	Out-of-State		768
Total Firm Certificates			
			1,228